

WEDDING RECEPTIONS AT LES BOUVIERS RESTAURANT WITH ROOMS Our Contractual Terms and Conditions

Confirmations and Deposits

To confirm the date of your wedding, we need a signed Wedding Agreement Form and a deposit of £500.00. **This deposit is non-refundable.** To confirm overnight accommodation, we need a separate deposit of 30% per room, per night. **This deposit is also non-refundable.**

Cheques should be made payable to Les Bouviers Restaurant. Alternatively, we can provide details should you wish to pay by BACS

Interim Payments

To assist with your financial planning we welcome further deposits towards your account. As a guide we would reasonably expect

- A. £500 with Wedding Reception Agreement Form to secure your reservation
- B. 25% of anticipated account six months prior to the Wedding Reception
- C. 50% of anticipated account three months prior to the Wedding Reception
- D. Remainder of anticipated account one month prior to the Wedding Reception
- E. Any extra charges should be settled on departure or within seven days of the Reception
- F. In the event of an overpayment then the extra funds will be returned to the guest in the form of a voucher.

Settlement

We expect settlement of at least 90% of the cost of your Wedding Reception, including any overnight accommodation, 7 days prior to the event taking place. Further costs accrued on the actual day must be paid on departure unless agreed by us to forward an account for these costs only

Cancellations

We order the produce contained in your priced menu in advance so that it arrives on the day as fresh as possible. In addition, we schedule for enough staff to cover all bookings on any day for luncheon or evening service. Therefore in the unfortunate event that you have to cancel **we require the following notice and you will be required to pay the following proportion of your account:**

If you cancel within 1 month prior to the date of your function - 80% of your Estimated Wedding Reception is payable

If you cancel within 14 days prior to the date of your function the full Estimated Wedding Reception is payable

Insurance

Bearing in mind the cancellation policy above, we cannot recommend strongly enough the need to take out insurance to cover this risk

Cancellation by Les Bouviers Restaurant with Rooms (LBWR)

We reserve the right to cancel the booking if:

- A. Any part of LBWR is closed or unavailable because of any event beyond our control (including but not exclusive to - the loss of power, fire, flood, severe weather or Act of God)
- B. The booking may, in the reasonable opinion of LBRWR, damage our reputation
- C. Either party becomes insolvent.

As a company we will only cancel in unavoidable situations and we will always do our very best to facilitate your function and minimise disruption.

Prices

Whilst our prices are correct at the date of writing, occasionally and very rarely, due to market conditions it may be necessary to increase our prices and will therefore be revised accordingly. VAT is included in all our prices and calculated at the prevailing rate on the date we have estimated or quoted you for your function. In the event that VAT rates change, up or down, the rate on the day will be applied

Service Charge

We apply a service charge of 10% which is added to the bill

Settlement

We expect full payment on departure unless agreed by us at the time of booking. Any accounts that are not settled will attract an interest charge of ////

Food and Drink

With the exception of Wedding Cakes, no food, drink or alcoholic beverages is to be brought onto the premises. Any such breach of these conditions will require us to confiscate the items and potentially eject the offender.

We follow a firm direction with under-age drinking and no exceptions to this rule are permitted. If anyone is fortunate enough to look under 21 we will request photographic identification such as a Drivers Licence.

Loss or Damage

The client is responsible for any loss or damage caused to our property or equipment or any equipment hired to the client, by the client or the client's guests

Conclusion of Events

Functions must finish at the time agreed when booking. Extensions of events are not possible unless agreed by us prior to the date of the wedding when an extension fee is discussed and confirmed

Quotations/Numbers Attending

Noted on the enclosed agreement is the number of guests attending the Wedding Reception. This is the minimum number that you will be billed. Increases in numbers may be possible in agreement with LBRwR and should numbers change LBRwR reserves the right to make amendments to charges and prices to reflect these changes. Quotations are given in good faith but are estimates of the costs incurred on the day.

Accommodation

Clients wishing to take advantage of overnight rooms are to be taken for two nights -either the night before the function and the night of the function or the night of the function and the next night. Similarly, Rooms 1, 4 and 5 are to be taken so as to minimise noise to other residents who are staying with us individually

Smoking and Vaping

In accordance with legislation, Les Bouviers Restaurant with Rooms operates a No Smoking policy - which includes vaping - throughout the premises. Guests may only smoke or vape on the patio adjacent to the Bar

Dress Code

Of course we want all our guests to feel relaxed and comfortable when they dine with us. We prefer that gentlemen wear jackets in the evening, however, we leave this to our guests discretion. Unless as part of a themed event, shorts are not an acceptable form of dress

Conduct

We are sure that you agree with us that our Management and Staff should not be subjected to abuse and/or drunken behaviour from any person, at any time, during your function. **We reserve the absolute right to eject from the premises any person who, in the reasonable opinion of the company, has breached these simple standards of conduct.** If necessary we will call the Police for assistance to enforce this clause

GDPR

Any information taken by us in the processing of your Function are automatically added to our Database. They are kept purely for marketing purposes within Les Bouviers Restaurants. It is our policy never to sell or pass them to third parties. You have the right to have your details removed at any time.